

## **Funding and Service Agreement<sup>1</sup>**

### **Neighbourhood Level Community Development Projects**

#### **I Service Definition**

##### **Introduction**

Neighbourhood Level Community Development Projects (NLCDPs) are one type of community development service which provide the people living in priority areas (as selected by the Committee on NLCDPs) with a flexible range of welfare services to fill service gaps or needs and to foster a spirit of mutual help and a sense of belonging to the community among the residents.

##### **Purpose and objectives**

NLCDPs provide a range of services in selected priority areas which aim:

- to provide a range of social welfare services which are usually provided but not available
- to empower and help local residents to understand and address the specific needs or issues faced by the community and to encourage residents' involvement in resolving these needs or issues.

##### **Nature of service**

The services which are provided by NLCDPs include the following:

- (a) Provision of a range of social welfare services to supplement the existing welfare service provision in the community. This will involve:
  - identifying welfare service needs
  - planning welfare service provision
  - setting up and maintaining welfare services which meet identified needs - these are likely to include a drop-in service, some form of community education and social or recreational programmes.

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<sup>1</sup> This Funding and Service Agreement is a sample document for reference only.

- (b) Supporting community groups/individuals to identify and resolve community needs, issues or crisis. This will involve:
- carrying out an assessment of community needs
  - reaching out to residents, building networks and linking people with common community issues
  - encouraging residents' participation in forming and strengthening community groups, such as mutual support groups, to enable them to tackle community issues
  - facilitating these groups to resolve their issues through various mechanisms, such as group problem solving, education, awareness raising and community action
  - enabling these groups to become more independent and self-reliant and maximising their potential
  - liaising with other Departments or organisations to introduce new services or improve existing service delivery in response to community needs
- (c) Information giving, advice, facilitation and referral to other services.

Programmes of work to meet the specific needs of the priority area are drawn up in consultation with the District Social Welfare Office.

### **Target group**

NLCDPs are carried out in priority areas (selected by the Committee on NLCDPs) for deprived and transient communities where the provision of social welfare services is inadequate or non-existent.

The criteria for selection of priority areas are:

- an area with a population between 3,000 and 15,000
- the area would not be cleared within three years
- low income areas
- geographically isolated communities not accessible to welfare services
- new settlements with inadequate welfare services
- heterogenous communities with groups of conflicting interests, different ethnic groups or social classes
- areas with long standing environmental or social problems

The first three criteria and one or more of the remaining criteria must be fulfilled for an area to be selected as a priority area.

Following selection, specific target group(s) among the residents are identified in these priority areas.

## **II Performance Standards**

The service operator will meet the following performance standards:

### **Outputs**

| <u>Output Standard</u> | <u>Output Indicators</u>  | <u>Agreed Level</u>   |
|------------------------|---|---|
| 1                      | Total no. of service delivery hours in a year   | 1,193 x establishment of social worker of the service unit as at 1.4.2000 |
| 2                      | Total no. of service delivery hours in conducting community groups in a year                        | 168 x establishment of social worker of the service unit as at 1.4.2000   |
| 3                      | Total no. of community programmes and community groups attendance and residents' contacts in a year | 4,000 x establishment of social worker of the service unit as at 1.4.2000 |
| 4                      | Rate of achieving community programme/group/case plans within one year                              | 85%   |

### **Essential service requirements**

Each NLCDP team has to be manned by registered social worker.

### **Quality**

Service operators will meet the requirements of the 16 Service Quality Standards.

**III Obligations of SWD to Service Operators**

The SWD will undertake the duties set out in the General Obligations of SWD to Service Operators.

**IV Basis of Subvention**

The basis of subvention is set out in the offer and notification letters issued by the SWD to the agency.

The service unit is required to comply with the rules on the use of the social welfare subventions in accordance with the latest Lump Sum Grant Manual and circular letters in force issued by the SWD on subvention policies and procedures.